



Agreement/Waiver

(Please sign this agreement at the bottom and include it with your application)

Liability

I do not, nor will I at any time in the future, hold Coventry House International, responsible for my health, safety, and/or general welfare prior to, during, or following my training session.

Nor is Coventry House International liable for lost, stolen, or damaged personal property.

I understand that overseas health or traveler's insurance to cover me in the event of illness or accident is my responsibility. I agree to provide my own health and accident insurance, thus in no way holding Coventry House International responsible for my health nor for injury incurred while a student of Coventry House International, nor after such period.

If I have a medical condition that could affect my attendance or training, I will notify Coventry House International in advance.

Lifetime job guidance

I understand that Coventry House International is not a placement agency but does offer job guidance to all successful graduates. Coventry House International will give me advice and direction, direct me to the appropriate contact person or organization, and/or schedule interviews on my behalf. In the unlikely event I am not successful in finding a job, Coventry House International will follow-up on my interviews, will assist and advise me, will arrange additional job interviews on my behalf, and will work with me until I am employed.

I agree to present myself in a professional manner to prospective employers.

Course Requirements

I agree to be punctual for every class. Tardiness will be grounds for dismissal from the course. I agree to 100% attendance. Absences must be made up at the discretion of the lead trainer.

I understand that less than professional manner will be grounds for dismissal from the course.

I understand that I must successfully pass all components of the course within four weeks of the final date of the course in order to receive the certification.

In the event that I do not pass the Certificate Course I understand it may be possible to retake components of the course at the discretion of the Coventry House International staff.

Professional designation

I understand that I will receive a certificate from **Trinity College London, UK** upon successful completion of the **Trinity CertTESOL** course or a certificate from **Coventry House International** upon successful completion of the **Standard TESOL certificate** course.

I understand that if I want to obtain, in addition to the TESOL certificate, the **TESL Canada Professional Certification Level 1**, I need to have completed an undergraduate program (BA and/or Bsc). It is my responsibility to apply for their **TESL Canada** certificate.

Accommodation

I understand that while Coventry House International may arrange accommodation for me, Coventry House International is not responsible for what occurs at the accommodation site and can not provide a refund should I decide to relocate prior to my check out date.

Cancellations and rescheduling

If I withdraw at least 15 days prior to the start date, my fee is refundable less \$ 200, which is non-refundable. I will be able to transfer my \$ 200 fee to a future available course.

If I withdraw within the first 3 days of the course, 60% of the fees is refundable.

If I withdraw within the first 5 days of the course, 40 % of the fees is refundable

If you withdraw after the first 5 days, no fee will be returned to me.

I have read, understood and I agree to all of the conditions described in the Agreement/Waiver and all other Coventry House International's literature. I have made copies of the Enrollment Application and Agreement/Waiver for myself.

Name

Signature

Date